



FINAL EXAM CONFLICT FORM

Submit to: info@stmu.ca

A conflict occurs when three exams are scheduled **within the same 24-hour period**, e.g.:

- three exams on the same day
- a 1:30 pm exam and a 6:00 pm exam on the same day followed by a 9:00 am exam the next day
- a 6:00 pm exam one day followed by a 9:00 am exam and 1:30 pm exam the next day

Student ID#:	0	0	0	0					
Last Name:					First Name:				
Phone:					Email:				
Course Code & Section No.	Exam Date	Exam Time	Instructor						
1.									
2.									
3.									
4.									
5.									

SUBMISSION DEADLINE ALIGNS WITH WITHDRAWAL DEADLINE OF EACH TERM (and is indicated in Final Exam Email): a \$25 fee will be charged for late submissions, and must be paid by online banking or credit card via My.StMU. Credit card payments are charged an additional 3% processing fee).

Declaration: I have read and understood the policy for exam conflicts as outlined in the *University Calendar*.

Signature _____
Date

Office Use:	Date Received:	Exam to be moved:	New date and time of exam:	New location for exam:
	Student notified:	Instructor notified:	Notes (if applicable):	

Privacy Statement:

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