Psychologists’ Association of Alberta (PAA) Campus Representatives Program

Position Description 2023-2024

Position Objectives
- To represent the interests and needs of Psychology undergraduate and graduate students in campus communities across Alberta to the Psychologists’ Association of Alberta (PAA), via communicating with the Student Board Representative.
- To foster a supportive, growth-oriented community within Psychology undergraduate and graduate students, both on local campuses and across Alberta.
- To ensure that Alberta-based undergraduate and graduate students of psychology are informed of the Psychologists’ Association of Alberta (PAA), including its initiatives and events.

Term
Campus Representatives are appointed to their role for as long as they are Psychology students at their campus. The role is year-round, meeting once a month for one hour unless initiatives require otherwise (e.g., additional meetings to organize an upcoming event). Campus Representatives are expected to attend seven out of twelve monthly meetings per year (i.e., allowed to miss five meetings maximum). If Campus Representatives exceed this number, the Student Board Representative will contact them individually to check in and create a plan to ensure Campus Representative responsibilities are being fulfilled. Should Campus Representatives require additional time away from the role for any reason, they can contact the Student Board Representative and accommodations can be made on a case-by-case basis.

Position Description
As a PAA Campus Representative, you will act as a liaison and facilitate communication between the University, its students, and the Student Director on the Board of Directors.

Responsibilities:
As a Campus Representative, you will:
- Work alongside the Student Board Representative of the PAA Board of Directors (Katherine Archibald).
- Be an active member of your campus Psychology community to remain knowledgeable of your campus’ specific interests and needs.
- Coordinate with your campus’ departmental associations (e.g., Undergraduate/Graduate Psychology associations, etc) and other student associations (e.g., CPA Student Representatives, Student’s Union, etc) wherever possible and necessary.
- Attend, and participate in, at least 7 out of 12 (~60%) of the hour-long monthly Zoom meetings with the Student Director and other Campus Representatives (you will be
notified of these meetings in advance, and your availability will be considered before the meeting schedule is determined via Doodle Polls).

- Promote upcoming events organized by the PAA.
- Join the PAA Student Group on Facebook
- **Advocate** for the changes you would like to see in the profession!

**Qualifications:**

*Training* – must be a current student member of PAA, or willing to register as a member with PAA, and registered in a recognized graduate or undergraduate program in psychology, in good standing with the association. Student membership fees will be reimbursed for all Campus Representatives.

*Skills* – excellent communication, organizational, administration, and online skills; strong networking/relational skills, team player, strong collaborator; positive

*Abilities* – able to commit to at least 6 hour-long meetings per year, plus additional events and/or presentations as scheduled

*Interests* – psychology as a profession, advocacy, public education, professional education

**Reporting:**

PAA Campus Representatives are responsible to the current Student Board Representative of the PAA board. Any communications with members will be cleared with the Student Board Representative. Only the President, the CEO or a designated spokesperson shall speak on behalf of the Association.

**Benefits:**

Becoming a PAA Campus Representative offers many benefits, including:

- Opportunities to network and connect with:
  - Students in psychology, both at your institution and across the province
  - Registered Psychologists working in a variety of capacities within Alberta
- Developing a variety of professional and leadership skills (e.g., public speaking, presentation delivery and coordination, networking, advocacy, etc.)
- Establishing a foundation within the profession of psychology before the completion of your degree
- Cultivating a better understanding of PAA and the role of the association
- Access to member benefits such as discounts on health insurance, liability insurance, and PAA psychology workshops, courses and events.
DO YOU WANT TO REPRESENT PSYCHOLOGY IN ALBERTA?

The Psychologists’ Association of Alberta is now seeking undergraduate and graduate psychology students for the Campus Representatives Program.

You will get an opportunity to:
* organize events
* network with other students & psychologists across Alberta
* learn more about the PAA
* develop professional & leadership skills
* advocate for issues in psychology that matter to you
* access member benefits

APPLY BY SEPTEMBER 1ST

Applicants should send a copy of their CV and a paragraph expressing their interest to katherine.archibald@ucalgary.ca