
2.J-2006 Professor Emeritus

1. Overview

The title of Professor Emeritus recognizes meritorious service to St. Mary's University by an individual faculty member retiring from the university. Individuals must meet eligibility criteria for the award. It is a title to be taken seriously and one that recognizes the value the individual has earned due to their record of teaching, research and community service within the university.

2. Purpose

The purpose of this policy is to govern the recognition of meritorious service to St. Mary's University bestowed by the title of Professor Emeritus and the privileges associated with that title.

3. Eligibility

To be eligible for the title of Professor Emeritus, one must:

- Have retired from full-time teaching at St. Mary's University
- Normally have held a full-time permanent faculty appointment for not less than ten years at St. Mary's University
- Have a distinguished record of teaching, research and service to the university

The title of Professor Emeritus is restricted to teaching faculty. Professional librarians, administrative and professional office holders and temporary staff are not eligible for this honour.

4. Procedure

The title of Professor Emeritus is awarded by the Board of Governors on the recommendation of Academic Council.

Nominations are made through the Chair of the Academic Areas to which the retired faculty member belonged to the Promotion and Tenure Committee of Academic Council. The Promotion and Tenure Committee reviews the nomination and makes a recommendation to Academic Council.

Approval Authority	Responsible Office	Effective Date	Date Last Revisited
Academic Council	Vice-President Academic & Provost	October 30, 2006	November 28, 2019

5. Rights and Privileges

The title of Professor Emeritus is honorific in nature and does not imply any employment or research relationship between St. Mary's University and the Professor Emeritus.

A Professor Emeritus is entitled to:

- Access to the St. Mary's University Library
- A St. Mary's University e-mail address, mail box and use of university business card and letterhead
- Inclusion on the list of faculty in the Academic Calendar
- Attend Convocation and process with the faculty
- Attend the Annual Meeting of the university

Due to space limitations, the university cannot make any commitment to providing office space to Professors Emeriti. In no instance does a Professor Emeritus have a 'claim' upon the facilities they had at retirement.

A Professor Emeritus who plans to continue an active scholarly program following retirement may continue to use university equipment in the pursuit of such program provided they:

- Receives the written permission of the Vice-President Academic & Provost
- Abides by all university policies regarding research and scholarship
- Adheres to any regulations of granting agencies or of terms of any contracts regarding subsequent use, ownership or transfer of equipment

6. Accountability

Responsibility for the adherence to and administration of this policy rests in the Office of the Vice-President Academic & Provost.