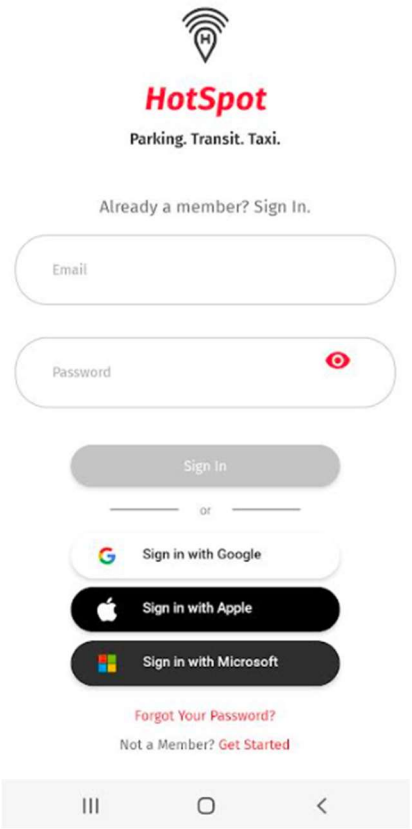
HotSpot
Parking Transit Taxis

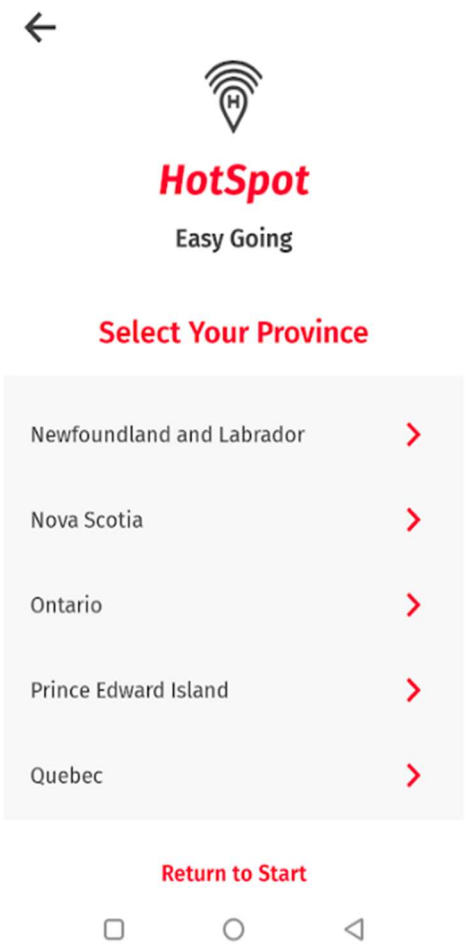
How to Use HotSpot Parking:

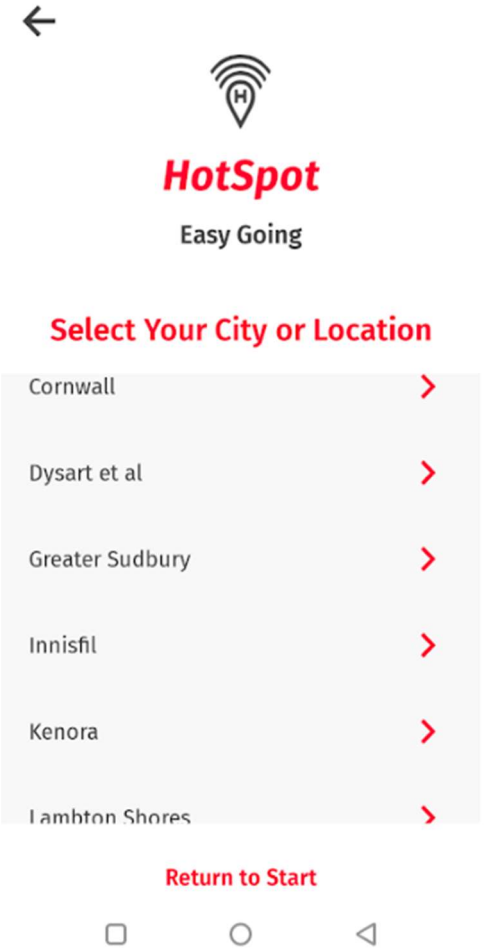
Creating a New Account:

- If you are not a member of HotSpot, either download the HotSpot Parking Transit Taxis app from the Google Play Store or Apple App Store or by navigating on the web to https://htsp.ca/. Click on “Get Started” and create an account.

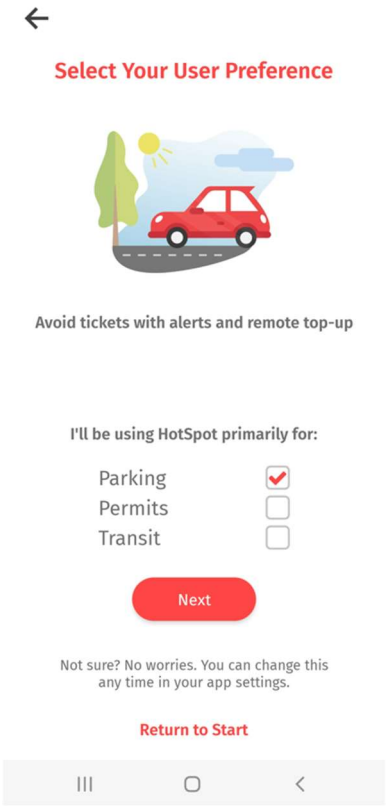


- To create an account in the HotSpot application, click on “Get Started”. Select your Country, Province and City. To avoid confusion with other parking implementations, “St. Mary’s University” has been setup as a City/Location, NOT Calgary.

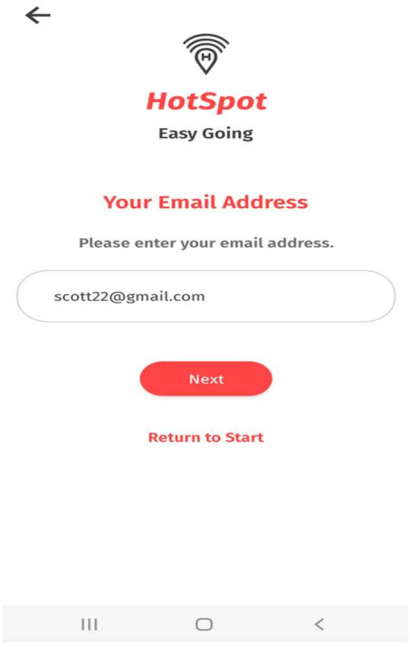




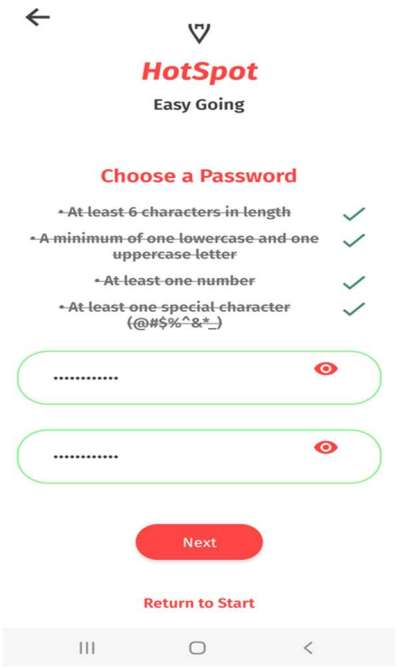
- After selecting the city, the system will prompt you to the user preference screen. Click the checkbox “Parking’. You can change this any time in your application settings.



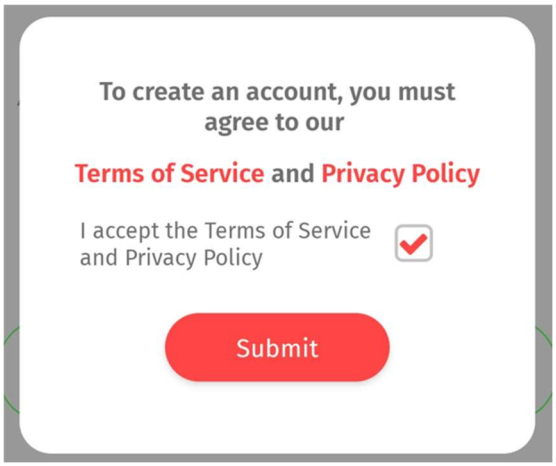
- To create your account, enter your email address. Staff/Faculty – to take advantage of payroll deduction, you must use your STMU.ca email.



- Choose a password (while creating the password you need to meet the criteria mentioned on the screen).

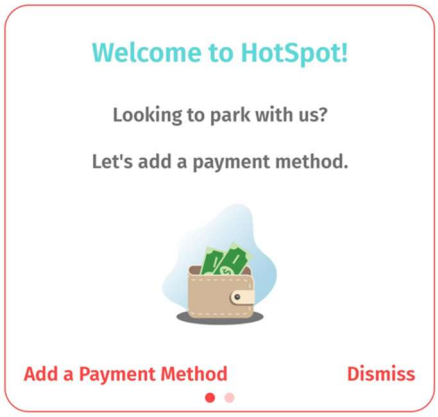


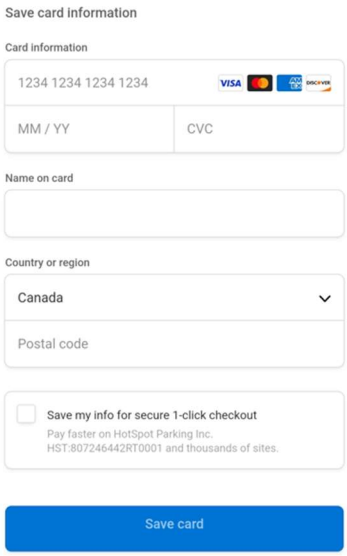
- After the verification, read and accept the Terms of Service and Privacy Policy.



Add a Payment Method:

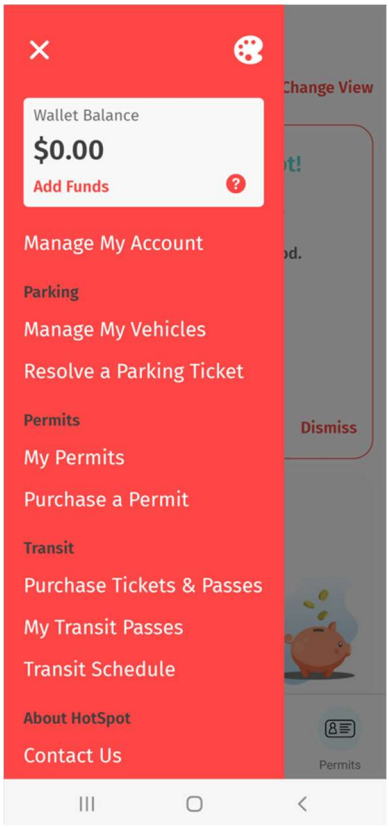
- Hit ‘Add a payment method’ at the top of the home screen and enter in prompted card details.

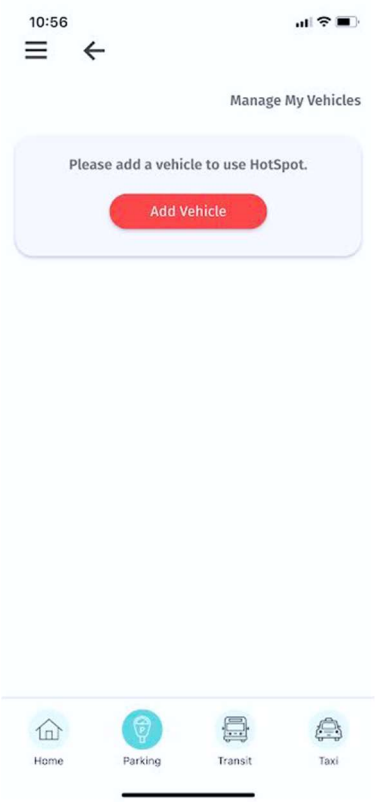




Add a Vehicle:

- Add a vehicle to park with by clicking on the icon in the upper left hand corner and selecting Manage my vehicles. You can manage your vehicles anytime in the application.




10:56
Manage My Vehicles
Please add a vehicle to use HotSpot.
Add Vehicle
Home
Parking
Transit
Taxi