

**2.L-2007 Dr. David Lawless Award for Scholarly Achievement**

**1. Purpose**

This policy will provide the St. Mary's University Board of Governors, administration and faculty of the University with the general criteria, procedures and definitions for the awarding of the Dr. David Lawless Award for Scholarly Achievement (the "Award") at the St. Mary's University Convocation ceremonies.

This Award is made possible by the generous donations of Dr. David Lawless, President Emeritus, St. Mary's University.

**2. Definition**

Research and scholarship are expected of all faculty. Research and scholarly activity are defined as creative, intellectual works which are in the public realm and which have been subjected to peer review. This includes artistic work, exhibitions and performances presented in peer-reviewed venues.

The intention of the Award is to supplement travel to conferences, purchase of research equipment or materials, hire of research assistants, or otherwise to provide support to research work or publication of the recipient.

**3. Criteria and Eligibility**

Nominations are open to full-time faculty at St. Mary's University and in recognition of scholarly research published in peer-adjudicated articles, monographs and books accepted by established publishers and major submissions to national granting councils whether or not these have been accepted (in recognition of the demanding preparatory work required for a major submission).

The Award may be jointly awarded and divided when more than one researcher/scholar is involved in collaboration.

Approval Authority	Responsible Office	Effective Date	Date Last Revisited	Review Frequency
Academic Council	Academic	January 22, 2007	March 1, 2021	Every 5 years

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The Award may be received not more than once in four years by one person except when that person has been or is a joint recipient.

The Award is not an annual award and there may be no recipients for some years. In the event the Award is not presented in a given year, regardless of the circumstances, the award will be pro-rated over the following five years; i.e., \$1,200 in each of the following five years; and if not awarded in a subsequent year, to be increased, pro rata over the next five years, etc.

Recipients of the Award will be known as "Dr. David Lawless Scholars".

**4. Procedure**

- 4.1 Recipients of the Dr. David Lawless Award for Scholarly Achievement will be selected by the Research Grant & Awards Committee. This committee will be composed of four faculty members appointed by the Academic Council, with a representative from each of the faculty areas (Humanities, Social Sciences, Natural Sciences & Mathematics, and Education). The committee will be chaired by the Director of Research. In the case that a committee member is nominated then their area must nominate another committee member.
- 4.2 Nominations for the award must be made using the Nomination Form. This must be submitted to the Director of Research no later than the second Monday of February each year (or Tuesday if it is a long weekend).
- 4.3 The Director of Research will inform the Registrar of the name of the recipient, so that the appropriate certificate is prepared for the convocation ceremony.

**5. Criteria**

- 5.1 A faculty member has made a consistent and significant research or scholarly contribution to their field, and/or;
- 5.2 A faculty member has produced a single piece of high-impact research or scholarship that has made a major contribution to their field, and/or;

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- 5.3 The research(s) should have a national or international reputation for research and/or scholarly excellence.

**6. Benefits to Candidate**

The Candidate shall receive as benefit the following:

- a) St. Mary's University parchment signed by the President; and
- b) The Candidate may choose one of the following:
  - A cash award for \$1,000 subject to income tax withholdings OR
  - A Professional Development Fund to be set up at St. Mary's University in the amount of \$1,000 to cover expenses to further their research. This account will follow the same accounting and approval procedures as other professional development funds at St. Mary's University.

**DR. DAVID LAWLESS AWARD FOR SCHOLARLY ACHIEVEMENT  
NOMINATION FORM**

- 1) Candidate/s name/s:
  
- 2) Candidate/s Program:
  
- 3) Date of nomination (mm/dd/yy):
  
- 4) Name and Program of Nominator:
  
- 5) Rationale for nomination – this must align with the criteria listed in section E of the policy (500 words max):
  
- 6) Please provide any further information you may have to support this nomination (250 words max):

Signature of Nominator: \_\_\_\_\_

NOTE: Please submit the full CV of the candidate/s and any other supporting documentation, such as letters of support or evidence of research and/or scholarly impact, with this form.