



Fitness Centre Attendant

ABOUT ST. MARY'S UNIVERSITY:

St. Mary's University is a dynamic and innovative teaching and research university located on a beautiful historic site. We provide affordable, accredited and highly valued degrees in the Liberal Arts, Sciences and Education. Founded in the Catholic Intellectual Tradition, and as the only independent Catholic university in Canada, St. Mary's University prepares its students to live with integrity, compassion and confidence while embodying a compassionate commitment to ethics, social justice, and respect for diversity of opinion and belief. St. Mary's became a proud member of Universities Canada in 2022, and has over 1000 full- and part-time students, approximately 200 full- and part-time faculty and staff, and an average class size of 25.

Located in Mohkínstsis (Calgary) on the ancestral territory of the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina and Îyârhe Nakoda Nations, as well as the Otipemisiwak Métis government, District 6, Calgary Elbow. St. Mary's is focused on developing the whole person: mind, body, and spirit.

Consistent with our Catholic values, St. Mary's University is committed to fostering an institutional culture that values, supports, and promotes equity, human rights, respect, and accountability within our community. St. Mary's is a university where all are welcome and inclusive excellence is important. We are committed to removing barriers for those who have been historically underrepresented or discouraged in our society.

WHAT WE ARE LOOKING FOR:

The Fitness Centre Attendant will maintain and work the hours of the Fitness Centre expanding the services of the fitness centre to the St. Mary's community. They will maintain relationships with students, staff, faculty and community members making sure everyone is welcomed in the space and in compliance with the policies and procedures.

Shift Hours (May 1 – Aug 31, 2025):

- Monday – Thursday: 7:00 AM – 6:00 PM
- Friday: 7:00 AM – 4:00 PM
- Hours will vary between 0 to 24 per week.

WHAT WILL YOU DO:

- Greeting members, making sure waivers and sign in/out sheets are completed.
- Answer questions about safety, hours, personal training, group exercise, user orientations and equipment usage

- Daily, weekly and monthly cleaning and maintenance
- Administration work as assigned by the Fitness Centre Manager
- Open/Close the Fitness Centre if needed
- Perform First Aid if necessary and report incidents

QUALIFICATIONS & ATTRIBUTES :

- First Aid CPR/AED
- Ability to work within a team but also on their own.
- Good communication skills, problem solving, as well as fostering an inclusive & respectful environment are all necessities in this position.
- The successful candidate(s) must be accountable and be responsible for fulfilling their shifts.
- Ability to promote, or at least respect, the institution's Catholic mission and identity
- Ability to promote equity, diversity, and inclusion, as well as Truth and Reconciliation.

WHAT YOU CAN EXPECT:

Wage: \$15.38/hour, plus 4% vacation pay

APPLICATIONS:

All applicants must submit a cover letter and resume via email to careers@stmu.ca in word or pdf format, with the Subject Line of: "Fitness Centre Attendant". This posting will remain active until the position has been filled. **We are unable to accept applications and dossiers through third party platforms.**

St. Mary's University is an equal opportunity institution committed to an inclusive, barrier-free recruitment and selection process and work environment. We hire on the basis of merit and are passionate about building and sustaining an equitable and inclusive work environment for students, staff and faculty, where diversity in all areas is celebrated and valued. Support services and accommodations are available if required to ensure an equitable, and inclusive working environment. To ensure a fair and equitable assessment, questions regarding equity, diversity, inclusion, and accessibility can be sent to the Equity, Diversity, and Inclusion (EDI) Committee (EDI@stmu.ca) and requests for accommodations at any stage of the recruitment process can be sent to Human Resources (careers@stmu.ca). Any information received relating to accommodation will be addressed confidentially. We encourage all qualified individuals to apply. Priority will be given to Canadians and permanent residents of Canada.

*We thank all applicants for their interest, however only those applicants being interviewed will be contacted. **No phone calls please.***

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