



Master of Education in Catholic Leadership – Alternate Admissions Policy

1. Purpose

- 1.1 St. Mary's University recognizes that the academic record of some applicants will not allow them to meet the stated admission requirements for entrance into the Master of Education in Catholic Leadership (MECL). These applicants may be admitted to the MECL based on the requirements outlined in this policy.

2. Scope

- 2.1 Three (3) key aspects underlying the decision to admit a student who may require an alternate admissions pathway includes:
- 2.1.1 Evidence that the applicant is likely to succeed in handling the rigor of the MECL program.
 - 2.1.2 A student admitted by means of this policy will be admitted on special admission and will be required to achieve a "Meeting Expectations" grade in each of the first two courses of the program to be permitted to continue in the program.
 - 2.1.3 If a student does not meet the above requirement stated in 2.1.2, they will not be permitted to continue in the program.
 - 2.1.4 Students required to discontinue as per 2.1.3, may re-apply to the program with permission of the Dean and M.Ed. Program Coordinator.

3. General Procedures

- 3.1 Applicants who are likely to be considered for admission through the alternate admissions pathway must meet the following criterion:
- 3.1.1 Applicants must possess a two-year after degree or a four-year Bachelor's degree in Education.
 - 3.1.2 Applicants who received a GPA of 2.70 to 2.99 and have demonstrated very strong rubric scores in the other admissions criteria.

Approval Authority	Responsible Office	Effective Date	Date Last Revisited	Review Frequency
Academic Council	Vice President Academic	May 26, 2025		

St. Mary's University: Master of Education in Catholic Leadership – Alternate Admissions Policy

- 3.1.3 Applicants who do not have a minimum of two years of teaching experience may be considered if they have equivalent and/or an applicable amount of life and/or professional experience including but not limited to: independent teaching, leadership experience in K-12 or post-secondary environments.

4. Definitions

Grade Point Average - our grade point average or GPA is a numeric representation of the grades you earned in a set of courses. It is a weighted average and is assessed at the end of each academic session and cumulatively to degree completion.

Meeting Expectations Grade -a category used for assessing student work in the Master of Education where the students' work meets the high expectations set by the course instructor on all assignments and demonstrates a strong degree of understanding of the course content.

Two-year After Degree program – a two-year, 60-credit after degree program that leads to a Bachelor of Education. Students entering a two-year after degree program in Education have previously completed a Bachelor's degree in an appropriate field of study.

Related Policies and Documents

Master of Education in Catholic Leadership Admissions Procedures