

---

## **6.U-2018: Stampede Day**

---

### **1. Overview**

- 1.1 As part of St. Mary's University's (University) desire to support a work-life balance and our Calgary Community, employees are provided with half (1/2) a paid day to be used to attend Stampede (i.e.: Stampede Parade and/or the Grounds) throughout the 10 days of the Calgary Stampede.

### **2. Eligibility**

- 2.1 All permanent salaried full-time & part-time employees are eligible to take a half (1/2) paid day to attend Stampede.

### **3. Guidelines & Procedures**

- 3.1 The Stampede Half Day must be taken on the employee's regular scheduled workday and throughout the 10 days of the Calgary Stampede.
- 3.2 Stampede Half Day has no cash value, cannot be carried forward to subsequent years, and is not paid out to the employee upon termination.
- 3.3 Any and all time off in addition to this half (1/2) day may be requested; however, the employee will need to be first using any Banked Time/Time in Lieu and/or Vacation entitlements prior to an absence being unpaid.

### **4. Reporting Process**

- 4.1 Stampede Half Day taken must be scheduled at a time that is mutually agreeable and authorized in advance in consultation with the supervisor.
- 4.2 Absence requests may occasionally be denied depending on satisfactory staffing requirements or operational needs.

Approval Authority	Responsible Office	Effective Date	Date Last Revisited	Review Frequency
President's Council	Human Resources	December 2018	December 2018	Every 5 years