



Canada Summer Job: Building Custodian (Full Time)

ABOUT ST. MARY'S UNIVERSITY:

Our Vision: To be the preeminent Catholic University in Canada, known as a centre of academic excellence providing a vibrant and engaged student experience that prepares authentic leaders committed to the service of others.

Our Mission: Open to all and grounded in the [Catholic Intellectual Tradition](#), St. Mary's University educates the whole person to inspire and empower tomorrows engaged, global citizens for the future.

Our Values: As a Catholic community, we value being Welcoming and Serving of all, Academic Excellence and Faith.

As an independent Catholic university in Canada, with a strong emphasis on liberal arts and sciences, St. Mary's University prepares its students to live with integrity, compassion and confidence while embodying a compassionate commitment to ethics, social justice, and respect for diversity of opinion and belief. St. Mary's is focused on developing the whole person: mind, body and spirit. For more information about St. Mary's and our Strategic Plan, visit <https://stmu.ca> and <https://stmu.ca/about-us/strategic-plan/>

ABOUT THIS OPPORTUNITY:

The Student Facility Attendant will be responsible for working with the Facilities Team to maintain the campus grounds and buildings for the Spring/Summer months. This includes, but is not limited to, mowing grass, weeding, trimming hedges, maintaining flowerbeds and general interior and exterior maintenance items. They will be required to use various tools including mowers, trimmers, shovels, and clippers. The position will also be required to complete some office duties when other noted duties are not available due to weather.

Main responsibilities for this position will include:

- Evening/Weekend Rental/Event assistance including table, chair set up/take down and light cleaning duties.
- Seasonal ground maintenance includes weed picking, mowing grass, and ensuring overall cleanliness of campus grounds.
- Assist in other general related duties from light housekeeping to general office duties.
- Perform all tasks in a safe manner to protect the health and safety of all faculty, staff, students, and visitors.
- Assist with office moves and interior painting.

The successful candidate will work 37.5 hours per week from May to August under the Canada Summer Jobs (CSJ) initiative, a Youth Employment and Skills Strategy, which aims to provide flexible and holistic services to support all young Canadians to develop the skills and gain paid work experience to successfully transition in the labour market.

QUALIFICATIONS & ATTRIBUTES:

- Ability to lift 25 lbs.
- Ability to work outdoors in varying weather and or be on your feet for extended periods of time.
- Ability to work both independently and as part of a team.
- Demonstrated proficiency with basic office equipment, computers, word, excel.
- Provide clean Criminal Record Check.

VALUES & ATTRIBUTES:

- Alignment with institution values and strategic plan pillars.
- Upholding core competencies associated with the institution's four pillars.
- Ability to promote, or at least respect, the institution's Catholic mission and identity



- Ability to foster equity, diversity, and inclusion, as well as Truth and Reconciliation.

Candidate Criteria Based on Canada Summer Jobs Grant Requirements:

- Must be between 15 and 30 years of age (inclusive) at the start of employment.
- With the exception where an individual has a disability or a legitimate barrier to availability, the individual will work a minimum of 30 hours per week for a period of six to sixteen consecutive weeks, and the hours of work will not exceed 37.5 hours per week.
- Work duties and activities must be completed inside of Canada.
- Is a Canadian Citizen, permanent resident, or person on whom refugee protection has been conferred under the *Immigration and Refugee Protection Act*, and is legally entitled to work according to the relevant provincial / territorial legislation and regulations.
- International students are not eligible. Recent immigrants are eligible if they are Canadian Citizens or permanent residents.
- Must be employed as a contract employee in an employer – employee relationship with the University (i.e., cannot be used for self-employment).
- Must not be immediate family of the hiring manager, officer or director of the University without prior agreement by CSJ grant funder.

WHAT YOU CAN EXPECT:

The CSJ program objectives align with the redesigned Youth Employment and Skills Strategy and are as follows:

- provide quality work experiences for youth
- respond to national and local priorities to improve access to the labour market for youth who face unique barriers
- provide opportunities for youth to develop and improve their skills

Wage: \$15.38/hour, plus 4% vacation pay

OUR COMMITMENTS:

St. Mary's University is committed to Indigenous Truth and Reconciliation. Our land acknowledgement and Indigenous initiatives information can be found at <https://stmu.ca/campus-life/indigenous-initiatives/>. St. Mary's University is an equal opportunity institution. We hire on the basis of merit and are passionate about building and sustaining an equitable and welcoming campus environment where diversity in all areas is celebrated and valued. If you require support services or accommodations during any stage of the recruitment process, please include this in your application. All requests will be handled with the utmost confidentiality.

APPLICATIONS:

Please email application packages to Human Resources at careers@stmu.ca in one .pdf formatted document with the Subject Line of: "Building Custodian" by May 1, 2026 Note: Interviews will be ongoing, and the position may be filled prior to the closing date. All applicants must submit a cover letter with resume, and contact information of three most recent supervisors and/or written letters of recommendation. Previous employees should submit an updated resume and updated credentials if applicable.

*We encourage all qualified applicants to apply. Canadian citizens, permanent residents and others currently legally authorized to work in Canada will be given priority. We thank all applicants for their interest. However, only those applicants being interviewed will be contacted. **No phone calls please.***